



*Office of the Secretary to the Sangguniang Panlalawigan*

EXCERPT FROM THE MINUTES OF THE 4<sup>TH</sup> REGULAR SESSION OF THE 11<sup>TH</sup> SANGGUNIANG PANLALAWIGAN OF ISABELA HELD AT PROVINCIAL CAPITOL, ILAGAN CITY, ISABELA ON AUGUST 02, 2022.

PRESENT:

FAUSTINO G. DY III	Vice Governor & Presiding Officer
DELFINITO EMMANUEL L. ALBANO	Member (1 <sup>st</sup> District) & Floor Leader
EMMANUEL JOSELITO B. AÑES	Member (1 <sup>st</sup> District)
ED CHRISTIAN S. GO	Member (2 <sup>nd</sup> District)
EDGAR R. CAPUCHINO	Member (2 <sup>nd</sup> District)
MARY GRACE D. ARREOLA	Member (3 <sup>rd</sup> District)
RAMON JUAN N. REYES, JR.	Member (3 <sup>rd</sup> District)
CLIFFORD R. RASPADO	Member (4 <sup>th</sup> District)
VICTOR G. DY	Member (4 <sup>th</sup> District)
MANUEL FAUSTINO U. DY	Member (5 <sup>th</sup> District)
EDWARD S. ISIDRO	Member (5 <sup>th</sup> District)
MARCO PAOLO A. MERIS	Member (6 <sup>th</sup> District)
AMADOR A. GAFFUD, JR.	Member (6 <sup>th</sup> District)
ANTONIO S. HUI	Member, PCL Federation President
DANTE G. HALAMAN	Member, LnB Federation President
DAX PAOLO C. BINAG	Member, SK Federation President
ADRIAN PHILIP S. BAYSAC	Member, Agricultural /Industrial Workers Labor Sector Representative
LOURDES S. PANGANIBAN	Member, Women's Sectoral Representative
MARGARETTE U. CHIN	Member, Indigenous Cultural Communities Sector Representative

**RESOLUTION NO. 2022-29-02**

Series of 2022

**A RESOLUTION DECLARING APPROPRIATION ORDINANCE NO. 2021-1246 (2022 ANNUAL BUDGET) IN THE AMOUNT OF SIX HUNDRED TWENTY THREE MILLION THREE HUNDRED EIGHTY EIGHT THOUSAND NINE HUNDRED FOUR PESOS (P623,388,904.00) FOR THE GENERAL FUND AND FIVE MILLION SIX HUNDRED THOUSAND PESOS (P5,600,000.00) FOR THE LOCAL ECONOMIC ENTERPRISE (LEE) OF THE MUNICIPALITY OF SAN MARIANO, ISABELA OPERATIVE IN ITS ENTIRETY SUBJECT TO SOME CONDITIONS**

**Sponsor: HON. DELFINITO EMMANUEL L. ALBANO**  
Chairperson, Committee on Municipal Appropriation

**WHEREAS**, Ordinance No. 2021-1246, an Ordinance authorizing the Annual General Fund Budget and the operation of Economic Enterprise of San Mariano, Isabela in the amount of **SIX HUNDRED TWENTY THREE MILLION THREE HUNDRED EIGHTY EIGHT THOUSAND NINE HUNDRED FOUR PESOS (P623,388,904.00)** and **FIVE MILLION SIX HUNDRED THOUSAND PESOS (P5,600,000.00)** respectively, covering various expenditures for the operation of the Municipal Government of San Mariano, Isabela for Fiscal Year 2022 and appropriating the necessary funds for the purpose, was submitted to this Sanggunian for review, pursuant to the provisions of Section 327 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991.

***Nagkaisa para sa Isabela***



**A RESOLUTION DECLARING APPROPRIATION ORDINANCE NO. 2021-1246 (2022 ANNUAL BUDGET) IN THE AMOUNT OF SIX HUNDRED TWENTY THREE MILLION THREE HUNDRED EIGHTY EIGHT THOUSAND NINE HUNDRED FOUR PESOS (P623,388,904.00) FOR THE GENERAL FUND AND FIVE MILLION SIX HUNDRED THOUSAND PESOS (P5,600,000.00) FOR THE LOCAL ECONOMIC ENTERPRISE (LEE) OF THE MUNICIPALITY OF SAN MARIANO, ISABELA OPERATIVE IN ITS ENTIRETY SUBJECT TO SOME CONDITIONS**

**WHEREAS**, the subject Appropriation Ordinance shows substantial compliance with the budgetary requirements, general limitations and other provisions set forth under Republic Act No. 7160:

**NOW THEREFORE**, on motion of **SP Member DELFINITO EMMANUEL L. ALBANO** duly seconded:

**THE SANGGUNIANG PANLALAWIGAN IN SESSION DULY ASSEMBLED:**

**RESOLVED**, to declare Appropriation Ordinance No. 2021-1246 (2022 Annual Budget) of the Municipality of San Mariano, Isabela **OPERATIVE IN ITS ENTIRETY** subject to the posting requirements under Section 59 of R.A No. 7160 and subject further to the following conditions:

- The following Plantilla positions shall be converted to generic class titles in accordance with Local Budget Circular No. 137 dated July 13, 2021, on the Index of Occupational Services, position Titles and Salary Grades in the Local Government (IOS-LGU), CY 2021 Edition, to wit:

OFFICE	FROM (2022 LGU PLANTILLA)	TO (LBC NO. 137 CONVERSION)
MAYOR	Computer Operator IV <b>SG-14</b>	Senior Administrative Assistant II <b>SG-14</b>
	Communications Equipment Operator IV <b>SG-11</b>	Administrative Assistant V <b>SG-11</b>
	Private Secretary II <b>SG-15</b>	Senior Administrative Assistant III <b>SG-15</b>
SB	Reproduction Machine Operator III <b>SG-7</b>	Administrative Assistant I <b>SG-7</b>
MBO		
MSWD		
SB	Private Secretary I <b>SG-11</b>	Administrative Assistant V <b>SG-11</b>
SECRETARY TO THE SB	Utility Foreman <b>SG-6</b>	Administrative Aide VI <b>SG-6</b>
	Local Legislative Staff Employee II (Messenger) <b>SG-4</b>	Local Legislative Staff Employee II <b>SG-4</b>
ACCOUNTING	Management & Audit Analyst III <b>SG-18</b>	Administrative Officer V <b>SG-18</b>
ACCOUNTING	Computer Operator IV <b>SG-14</b>	Senior Administrative Assistant II <b>SG-14</b>
MSWD		

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ENGINEER	Storekeeper I SG-4 Electrician I SG-4	Administrative Aide IV SG-4
MAYOR SB SECRETARY TO THE SB	Driver I SG-3	Administrative Aide III SG-3
LDRRMO PESO	Reproduction Machine Operator II SG-4	Administrative Aide IV SG-4

2. The HRMO must reconcile the inconsistency in the Step Increment & Salary Rate of the following positions in accordance with Salary Schedule Annex "A3" of DBM Local Budget Circular No. 143 dated January 3, 2022, to wit:

OFFICE	ITEM NO.	POSITION TITLE IN THE LGU	SG/STEP INCREMENT PER PERSONNEL SCHEDULE CY 2021	SG/STEP INCREMENT PER PERSONNEL SCHEDULE CY 2022	SHOULD BE SG/STEP INCREMENT CY 2022
MAYOR	6	Security Guard I	SG-3/1	SG-3/3	SG-3/2
	9	Security Guard I	SG-3/1	SG-3/4	SG-3/2

3. This is to reiterate our review action on your 2020 and 2021 Annual Budget that the Position of Dentist III with SG-20/1 is not in accordance with Section 4(d) Local Budget Circular No. 53, which states that:

*"The highest level of Position below the Assistant Department Head shall be limited to the allocated Salary Grade for 1st to 3rd Class Municipalities, which is Salary Grade 18"*

Since the subject position does not conform to the herein prescribed allowable SG allocation, corrections shall be effected without diminution in salary of the concerned personnel. However, ***subsequent salary increase shall be applied only on the correct classified position.***

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4. That the positions of **Midwife with incumbents** as reflected under the duly approved personnel schedule **shall be downgraded to Midwife I once vacated** in order to adopt and to conform with the corresponding organizational structure and staffing pattern for health facilities prescribed under DOH-DBM Joint Circular No. 2013-1 dated September 23, 2013, to wit:

Item No	POSITION		Salary Grade	
	From	To	From	To
10.7 & 10.8	Midwife III	Midwife I	13	9
10.9 to 10.12	Midwife II	Midwife I	11	9

5. The corrections of the disallowed position of Board Secretary IV in your 2020 and 2021 Annual Budget under the Secretary to the Sangguniang Bayan Office should be:

AB 2020		BUDGET YEAR 2021		SHOULD BE (BY 2022):	
POSITION, SG/STEP INC.	RATE/ ANNUM	POSITION, SG/STEP INC.	RATE/ ANNUM	POSITION, SG/STEP INC.	RATE/ ANNUM
Board Secretary IV 22/2	P733,680	Board Secretary IV 22/3	P755,276	Board Secretary II 17/3	(From) P762,108  (To) P733,680

Since the subject position does not conform to the herein prescribed allowable SG allocation, corrections shall be effected without diminution in salary of the concerned personnel. However, **subsequent salary increase shall be applied only on the correct classified position.**

6. That the appropriation for Honoraria in the amount of Three Hundred Twenty Thousand Pesos (P320,000.00) shall be in accordance with DBM Local Budget Circular No. 62 dated July 29, 1996, on the Guidelines on the Grant of Honoraria in the Local Government Units (LGUs); DBM Budget Circular No. 2003-5 dated September 26, 2003, Prescribing Guidelines on the Grant of Honoraria of Government Personnel FY 2003 and onwards; DBM Budget Circular No. 2007-2 dated October 1, 2007, Guidelines of Honoraria Due to Assignment in Government Special Projects;
7. The Utilization of the Appropriation for Other Professional Services and Other General Services in the amount of Seven Hundred Eighty Three Thousand Nine Hundred Twenty Five Pesos (P783,925.00) and Two Million Five Hundred Thirty One Thousand Eight Hundred Pesos (P2,531,800.00) respectively, shall be in accordance with COA Circular

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No. 2015-009 dated December 1, 2015, the Description of Accounts under the Revised Chart of Accounts for Local Government Units;

8. The utilization of 5% LDRRMF shall be in accordance with the approved Local Disaster Risk Reduction and Management Plan pursuant to RA 10121 and its implementing Rules and Regulations, as supplemented by NDRRMC-DBM-DILG JMC No. 2013-1 dated March 25, 2013. Provided further, that the LDRRMF Plan shall be reviewed by the Office of Civil Defense (OCD) pursuant to RA 10121 and its implementing Rules and Regulations as supplemented by Local Budget Memorandum No. 82 dated June 14, 2021 copy furnish the Office of the Sangguniang Panlalawigan of the reviewed LDRRMF;
9. The appropriation for the 20% Development Fund shall strictly cover only the development projects prescribed and authorized under DBM-DOF-DILG Joint Memorandum Circular No. 1 dated November 4, 2020.

That the following appropriations under the 20% Development Fund shall be identified or broken-down into specific/project component indicating the activities/programs to be undertaken and the project site/location in accordance with DILG-NEDA-DBM and DOF JMC No. 1 Series of 2007:

1. Construction of Community Isolation Unit for P20,000,000.00
  2. Purchase of Lot for Swine Breeder Farm for P20,000,000.00
  3. Construction of Sanitary Landfill Cell for P9,300,000.00
10. All procurement activities shall be governed by the provisions of Republic Act No. 9184, the Government Procurement Reform Act (GPRA) and its Implementing Rules and Regulations;

**RESOLVED FURTHER**, to require the Municipality of San Mariano, Isabela to comply with the herein review findings and/or conditions and notify this body of actions taken thereon.

**RESOLVED FURTHERMORE**, to furnish the Municipality of San Mariano, Isabela that this review action does not authorize any item of appropriation that is specifically prohibited by or inconsistent with the provisions of law and that compliance with all the existing laws, rules and regulations shall be the responsibility of the Local Government Unit and disbursement of funds shall be subject to the usual budgeting, accounting and auditing rules and regulations.

**RESOLVED FINALLY**, to send a copy of this Resolution to the Sangguniang Bayan of the Municipality of San Mariano, Isabela through the **Honorable DEAN, ANTHONY G. DOMALANTA**, Municipal Vice-Mayor, and **Honorable EDGAR T. GO**, Municipal Mayor.

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**Approved and Adopted, August 2, 2022.**

**I HEREBY CERTIFY TO THE CORRECTNESS  
of the foregoing Resolution:**

  
**ATTY. FRANCIS JAMES E. MEER**  
Secretary to the Sangguniang Panlalawigan

**ATTESTED/ APPROVED:**

  
**FAUSTINO G. DY III**  
Provincial Vice Governor & Presiding Officer