



# PURCHASE ORDER

P.A. NO. \_\_\_\_\_  
DATE: \_\_\_\_\_  
BY: 96

Supplier MALABANAN'S NURSERY and LANDSCAPING CONTRACTOR  
Address Sta. Maria, Talisay, Batangas

P.O. No.: 2023-05-0092  
Date: 5-19-23

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: PGI ENRO Delivery Term: \_\_\_\_\_ P.O. No.: \_\_\_\_\_  
Date of Delivery: Seven (7) Days upon Receipts of P.O Payment Term: \_\_\_\_\_ Charge \_\_\_\_\_

Item No.	Unit	Quantity	Description	Unit Cost	Amount
1 x	kgs. x	4,125.00 x	Organic Fertilizer xxxxx nothing follow xxxxx	15.00 x	61,875.00



**(Total Amount in Words)** Sixty One Thousand Eight Hundred Seventy Five Pesos 61,875.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme:

Marc Lopez H. Hernandez  
(Signature over printed name)  
5-19-23  
(Date)

RODOLFO T. ALBANO III  
Provincial Governor

In case of negotiated purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished).  
Approved per Sanggunian Resolution No.: \_\_\_\_\_

Certified Correct: \_\_\_\_\_ Date: \_\_\_\_\_