



PROVINCE OF ISABELA  
**PURCHASE ORDER**

DATE: \_\_\_\_\_  
BY: \_\_\_\_\_

Supplier **IGLT SCHOOL and OFFICE SUPPLIES TRADING**  
Address **City of Ilagan, Isabela**

P.O. No.: **2024-05-0086**  
Date: **05-08-2024**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Office of the Provincial Agriculturist Delivery Term: \_\_\_\_\_  
Date of Delivery: \_\_\_\_\_ Payment Term: \_\_\_\_\_

Item No.	Unit	Quantity	Description	Unit Cost	Amount
1	pcs	75	Ballpen	17.00	1,275.00
2	pcs	75	Notebook	20.00	1,500.00
3	pack	12	Special Paper	50.00	600.00
4	pcs	75	Clear Folder	20.00	1,500.00
5	pcs	90	Certificate Holder	45.00	4,050.00
6	pcs	75	Sweatshirt	260.00	19,500.00
7	pcs	75	Bota Shoes	400.00	30,000.00



(Total Amount in Words) **Fifty eight thousand four hundred twenty five** **P58,425.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

**RODOLFO T. ALBANO III**  
Governor

Conforme:   
**IGLT SCHOOL and OFFICE SUPPLIES TRADING**  
(Signature over printed name)  
**05-08-2024**  
(Date)

In case of negotiated purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.  
Approved per Sanggunian Resolution No.: \_\_\_\_\_

Certified Correct: \_\_\_\_\_ Date: \_\_\_\_\_

SSD